**MINUTES OF THE VIRTUAL MEETING OF AUCKLEY PARISH COUNCIL**

**HELD ON WEDNESDAY, 15TH JULY 2020, COMMENCING AT 6.15 P.M.**

Present: Mrs. J. Worthington (Chairperson), Mr. S. Featherstone (Vice Chairman), Mr. I. Butterfield,

 Mrs. D. Fiddler, Mrs. S. Platts, Ms. J. Staniforth, Mr. I. Swainston, Mr. G. Warrender

 In attendance Mrs. M. Caygill (Clerk)

1. **To Receive Apologies for Absence**

 Received and accepted from Cllr Payne.

2. **To Receive Declarations of Interest and Any Amendments**

 Cllr Featherstone declared an interest in Item No. 9,

 Cllr Platts declared an interest in Items numbered 15 c) and d).

3. **To Determine Exclusion of Public and Press**

 There were no items considered in need of exclusion.

4. **To Approve Minutes of the Parish Council Meeting Held on 12th February 2020**

 One item to be amended – Item 4 to read “The Internal Auditor to examine the accounts for the

 2019/2020 period”.

 The minutes were then approved and signed as a true record.

5. **To Receive a Report from District Councillors and/or DMBC Officers**

 No Ward Members or DMBC Officers attended the meeting.

6. **Matters Arising from the March Meeting**

 a) Flooding at The Green -It was reported that work is currently being undertaken at the Ellers Lane

car park, and the garden of residents living at The Green who have experienced flooding problems for a number of years in their garden and property.

 b) Purchase of Tabards – The Clerk has purchased 4 HV Tabards for use of residents who have

 volunteered to be trained by PCSO’s to operate the speed camera

 c) Yorkshire Wildlife Park’s Application for Licence- It was reported that YWLP has been successful

 in its application to play some music events outside until 2.00 a.m. on its Auckley site. However,

alcohol will only be served until 10.30 p.m.

 d) Cars Parked on Grass Verges, Hayfield Lane- DMBC Highways Officer will monitor parking outside

 the Hayfield Primary School and Hayfield Mews.

 e) Travel Plan for New College- The College Principal reports that the majority of students continue to

 travel to college by walking, public transport or the 6 private buses the college runs. He has asked

 their surveyor to provide him with an update on the bi-annual Travel Review carried out in 2019.

 Due to the Covid-19 closure it may be some time before he can reply to Council.

 f) S106 Funds – Council is awaiting information from Cllr Jones regarding what funds are available.

 g) Nisa Store- Pending.

 7. **Clerk’s Report on Activities Occurring During Lockdown Without Council Meetings**

 a) Handyman’s Duties – The Handyman was instructed to refrain from working from 24th March 2020,

 following Covid-19 restrictions, and Council agreed to pay him based on the average number of

hours he had worked over the previous 12 months. He returned to work on 25th May and was issued

with masks, hand sanitizer, etc. and given advice on social distancing.

 b) Hayfield Park- Concerns expressed regarding untidy land fronting the new recreation ground. Peel’s

 Development Manager has been asked to provide a quotation to clean out the land.
 c) Canisters Discarded at Common Lane- A large number of used nitrous oxide canisters were found

 discarded on the highway verges at 2 locations along the lane. The local Police Inspector advises

that sadly there are now numerous areas where these are being dumped. He will ask colleagues to

patrol but, in the present lockdown, these patrols will be limited.

 d) Anti-Social Behaviour- The local PCSO was asked to patrol Riverside Park where broken glass had

 been found, and the Hayfield Park where young people had been seen inside the locked park.

 e) Damaged Zip Wire- In June a resident found the seat from the zip wire lying on the floor, having

 become detached from the overhead wire. DMBC’s Playground Inspector has removed the damaged

 wire and will sent a quotation to undertake repairs.

 f) Use of Football Field – The Auckley Football Manager reports that until restrictions on games are

lifted they will ensure social distances are practised as per FA rules, and only 5players train together.

**Page 2**

 g) Riverside Play Equipment- Notices were placed on the various items of play equipment during the

 Covid-19 restrictions and DMBC installed a sign advising members of the public to refrain from

using the items. It was not possible to lock the play area, due to several entrances onto the field, but

most people appeared to adhere to the instructions. Following Government advice that outdoor

equipment can now be used DMBC has installed a second sign advising users to adhere to social

distances, use of sanitizers, etc.

 h) Overspill Car Park, Hayfield Lane – The Clerk has written to the Planning Dept. regarding a notice

 posted at the park with “Private Parking – strictly for staff and visitors”. This is in spite of Council

 being advised that some spaces would be allocated for members of the public not visiting the

commercial building on the site. The Enforcement Officer is to investigate and advises that, due to

current restrictions, it will probably take several weeks before he can look into this matter.

8. **To Receive Internal Auditor’s Report on Council’s Accounts & Signing of Governance Documents**

 The Internal Auditor has completed the Internal Audit and is pleased to confirm that the records are comprehensive and well-kept and, in his opinion, meet the statuary requirements.

 The Annual Governance Statement and Accounting Statements were signed by the Chairman and Clerk

 and will now be featured on the web site.

9. **To Consider Quotations to Reconstitute the Parish Web Site for Accessibility Requirements**

 Two quotations received as follows:

 Blue Soft Limited quotes the sum of £1,500 for basic word press site. All existing content will be migrated, includes 4 hours support.

 Exact Marketing quotes the sum of £495 + VAT.
**RESOLVED** - Following discussion, Cllr Swainston proposed that the quotation from Exact Marketing be accepted, with the proviso that a written statement is provided that the improvements adhere to the Accessibility Standards. The proposal was seconded by Cllr Staniforth, and the motion was carried.

10. **To Discuss Auckley Football Club’s Use of Riverside Park and Give Consideration to Any Fees**

 It was reported that currently some club members are training on the pitch and entering the pavilion

 to collect posts and nets. The Team Manager has promised to limit the number of people using the

 pavilion, and clean all surfaces after use. However, Councillors expressed concerns that they had a duty of care to the Handyman who regularly visits the building, and could be at risk if other people use it.

 **RESOLVED** - It was agreed that footballers could continue to train on the pitch, but the pavilion must not be used, however, they would be allowed to enter in order to remove the nets and posts to another venue. No fees will be charged until football games are once more permitted, and the amount will be decided at that time. A decision to be made later regarding re-installation of the goal posts.

**11**. **To Report on Site Meeting at Hayfield Park with Peel’s Development Manager**

 Cllr Worthington, Cllr Featherstone, and the Clerk, met with Peel’s Development Manager and contracting staff on site, and members of Council were very impressed with the standard of work.

The following issues were discussed:

1. Gates – There is a padlock with a key pad in order to lock the ground if required. The Development Manager was asked whether it would be possible for Peel to construct a facility for the gates to be locked open.
2. Untidy Land Fronting Park – There is a drain which must be left for run-off water, and a number of trees which have been lifted, and no doubt in time these and vegetation will grow and cover the ground.
3. Football Field - The grass is growing satisfactorily, but no football to be played until October when

 goal posts will be installed. The posts each have 3 sockets to allow for the posts to be moved to save goal mouths. The bottom right-hand side of the field is damp, and the contractor may have to put in

 another soakaway to address this. Peel’s grounds maintenance will carry on until December for green areas, and until April 2021 for the football pitch. It was noted one resident has encroached onto the field

d| The MUGA - The black painted sides look well. The lights go out at 9.30p.m. in the Summer months and are on a times switch, so can be changed.

1. Dogs on Park DMBC Officer to be asked to advise on whether dogs are excluded from children’s

 area and signs ordered accordingly.

1. Provision of Swing – There does not appear to be any space in the children’s area where four swings

could be sited. Members will have to decide when the area is handed over and access obtained.

**Page 3**

11. **To Report on Site Meeting at Hayfield Park (continued)**

 f) Defibrillator – The electricity supply to the defibrillator is housed in a grey box at the car park near

 the entrance. Brambledown Contractors advised they might be able to devise a metal support for the

 defibrillator.

12. **To Discuss Highway Matters**

a) Increase in Number of HGV’s Travelling Through Auckley – Residents have reported an increase in the number of HGV’s coming into Auckley from the direction of Blaxton and turning left onto Hurst Lane at the Mosham/Hurst Junction. The same number are coming back from Hurst Lane &

turning right for Blaxton. urst lane These lorries are transporting sand and gravel, but are not using the Hanson Plant. RESOLVED It was agreed to contact the Ward Members regarding this matter.

 b) Proposed Road Works Outside Auckley Fish Shop - The Clerk to ask Highways when the work is

 due to begin.

 c) Damaged Drain Cover, Hurst Lane- This matter to be reported to DMBC. urst laneH

 d) Proposed Road Works at Mosham Road/Hurst Lane Junction- Works will commence on 27th July.

 e) Trees Affecting Lancaster Court Gardens – A resident of the apartments has expressed concerns

regarding overgrown trees in the grounds of nearby business offices. Tree roots lifting residents’ paths and causing other problems. DMBC’s Tree Officer has been informed and will visit the properties.

13. **To Discuss Recreation Matters**

a) Supply of Christmas Trees – The Clerk has received no reply from 2 local firms. DMBC Tree Officer promised to supply information for the July meeting but, in spite of 2 emails, has not sent a reply yet. However, the Clerk understands that the cost of DMBC supplying, planting and after-care for 1 tree is approx. £1,800. To await a response.

b) Suggestion for a “Picnic in the Park”

A resident has suggested a “Picnic in the Park” event which would be in the afternoon/evening at Riverside Park with his son’s rock band for entertainment. He does not have the resources or connections to make this a big event, and wonders if the Council would like to help out. There are many aspects that would need attention, i.e. insurance, parking, staffing, sound engineer, etc. The Clerk was instructed to reply in June to the effect that nothing could be planned during the Covid-19 lockdown, and no further correspondence has been received from him since that time.

 c) Quotation to Repair Damaged Zip Wire- DMBC’s Playground Inspector quotes £555 + VAT to

replace the damaged wire and re-connect the seat.

**RESOLVED**- Following discussion, Cllr Warrender proposed that the quotation be accepted. This

was seconded by Cllr Staniforth, and the motion was carried.

 d) Application From Branton Boys’ Team to Use Field - The person managing one of the Under 8’s

teams asks whether the boys could train during Saturdays on the field alongside the football pitch as

the Hayfield School is not available during the holidays.

 **RESOLVED**- It was agreed that it would not be possible to accommodate the team because the field

is already used by the Auckley young boys, and the pitch is for adults only.

 e) Resident’s Suggestions for New Equipment – Cllr Fiddler reported that she has been approached by

a resident asking whether Council would consider providing tennis courts on the ground close to the

basketball court, and some adult gym equipment on the village green.

**RESOLVED**- Council considered these suggestions and decided as follows:

1. Tennis courts near basketball court would not be feasible because water collects in this area

and can become a quagmire

1. Gym equipment on the village green would be totally unsuitable – no one using these items

would wish to be on view to motorists and people passing by on double decker buses.

f) Wooden Logs on Riverside Park – Cllr Swainston reported that the majority of the wooden logs

on the children’s play area are disintegrating, and need to be removed in the interests of safety.

**RESOLVED** – It was agreed to contact Brambledown Contractors who, constructed the new

Hayfield Park, and ask them if they can suggest something suitable to replace the logs.

 g) Application to Hold Keep Fit Lessons on Riverside Park- A resident has enquired whether she

 would be able to use the field to give keep fit lessons, and was advised this would be possible if she

 could provide details of her public and personal insurance. A response is awaited.

**Page 4**

14. **To Receive an Update on Neighbourhood Plan Group’s Progress**

 It was reported that no meetings of the Neighbourhood Plan Group have been held since March.

15. **To Consider Planning Applications**

 a) No. 20/00619/FULM – Rural Leisure Centre including fitness centre, open water swimming, trim

trail, studio room/gym, café, changing facilities, horse liveries with stables and menage, camping

and touring caravan pitches, holiday log cabins, horse box storage and car park.

Land South of Hayfield Lane, Auckley

 Concerns expressed regarding additional traffic that will generated, and a Traffic Management Assessment

 requested. There are no details provided on how horse livery will be managed and the disposal of waste.

 b) No. 20/01348/FUL – Change of use of land to campsite with associated amenity facilities

 Yorkshire Wildlife Park, Brockholes Lane, Branton

 Concerns that additional vehicles towing caravans will be driven through Auckley on the B1396 which is already

 a capacity issue.

 c) No. 20/01413/FUL – Relocation of boundary wall to side and installation of gate

 42 Bancroft Drive, Auckley

 There are concerns that relocation of the wall will create a serious sight line issue when entering and exiting the

cul-de-sac, thus posing a danger to motorists, pedestrians and children playing in front of properties.

Loss of green space and possible drainage problems.

 d) No. 20/01533/REMM – Details of appearance, landscaping, layout and scale for the erection of 140 dwellings (being

 reserved matters for outline application 18/01748/OUTM granted on 05.02.2020) for erection of up to 140 dwellings

 Land West of Hayfield Business Park, Hayfield Lane, Auckley

 This is considered an over-intensive development with limited parking spaces for each household. A request was

made earlier for the open space to be located within the new Hayfield Park which would provide a more usable area.

The development should not begin before a scheme for protecting the dwellings from noise relating to the rail line is

implemented.

 e) No. 20/01810/FUL – Erection of ground floor rear extension and 2 storey side and rear extension, following demolition

 of existing rear extension (being resubmission of 20/00346/FUL), 9 Ravenswood Drive, Auckley

 Comments are that adding a bedroom, but reducing the driveway space and eliminating the garage, could have roadway

 parking implications if it becomes a 3- car family, and concerns have previously been made regarding parking on the

roadway in close proximity to a junction.

 f) No. 20/00855/FULM – Section 73 application to vary conditions 1,2,4-8,11 & 15 of planning application

17/01200/FULM granted 10/07/2017, relating to an amended site layout

Council had no objections or comments to make in respect of the application

 g) No. 20/01465/FUL – Erection of sun room extension to rear of property (retrospective)7 Beckfield Rise, Auckley

 Council had no objections or comments to make in respect of the application

16. **To Report Decisions Made by DMBC Planning Committee**

 The following planning applications were approved by the Planning Committee:

1. No. 20/00234/FUL- Erection of ground floor rear extension 97 Main Street, Auckley
2. No. 20/00346/FUL-Erection of ground floor extension to rear, first floor extension

rear, a first -floor extension to rear & 2 storey extension to side 9 Ravenswood Drive, Auckley

1. No. 20/00692/FUL – Demolition of existing garage and erection of single storey

side and rear extension 13 Beech Avenue, Auckley

1. 20/00175/FUL – Installation of two air-conditioning units with screening (retrospective) Unit 2 Phantom Court Auckley
2. No. 20/00612/FUL – Erection of single storey front porch extension, 2 storey side 7 Ravenswood Drive, Auckley

extension & widening of existing drive access

1. No. 20/00576/FUL – Erection of single storey extension 14 The Hollows, Auckley
2. No. 20/01071/FUL – Erection of single storey rear/side extension, following 5 School Lane, Auckley

Demolition of existing conservatory

1. No. 20/01172/ADV – Display of of 3 non-illuminated fascia signs Unit 1, Hayfield Lane Auckley
2. No. 10/03107/FUL – Erection of single storey side/rear extension to form granny 16 Avon Court, Auckley

flat, new garage to side/front & porch to front of dwelling

 Planning Permission Refused

 a) No. 19/02300/FUL – Erection of a detached two storey dwelling (resubmission Land adjacent 17 Riverside

 of application 18/02070/FUL refused on 16/02/10) Gardens, Auckley

17. **To Receive Correspondence**Govt. UK Reports on Covid-19 situation

 DMBC Rossington, Finningley and Torne Valley Update

SYPTE Updates

NALC Chief Executive’s Updates

**Page 5**

18. **To Authorise Banking Transactions and Signing of Cheques**

 March Transactions

BACS no. 129 HMRC Employee Tax £65.60

 BACS no. 130 Handyman’s wages Work in Parish £263.06

 BACS no. 131 Mat & Mouse IT Support £35.00

 BACS no. 132 Mat & Mouse IT Support £45.00

 BACS no. 133 Business Stream Pavilion water rates £17.45

 BACS no. 134 Business Stream Allotment water rates £1.93

 BACS no. 135 Armthorpe Elmfield Band Play carols £250.00

 BACS no. 136 Parish Centre Neighbourhood Plan £12.35

 April – July Transactions

BACS no. 1 GNE Install seat at Riverside £420.00 BACS no. 2 YLCA Annual membership £827.00 BACS no. 3 Arrow Publications Items in newsletter £66.00

 BACS no. 4 Mat & Mouse Remote IT support £45.00

 BACS no. 5 Glendale Grounds maintenance £105.50

 BACS no. 6 N Power Christmas lights £27.61

 BACS no. 7 Mr. J. Bichan Clean out dyke £240.00

 BACS no. 8 N Power Christmas lights £16.73

 BACS no. 9 Handyman’s wages Duties in Parish £263.06

 BACS no. 10 DMBC Empty dog bins £289.30

 BACS no. 11 DMBC Empty dog bins £82.66

 BACS no. 12 Blyth Pest Control Eradicate moles £160.00

 BACS no. 13 HMRC Employee’s tax £65.60

 BACS no. 14 Glendale Grounds maintenance £105.50

 BACS no. 15 BHIB Insurance Annual Premium £940.39

 BACS no. 16 Handyman’s wages Duties in Parish £262.86

 BACS no. 17 N Power Pavilion electricity £20.64

 BACS no. 18 HMRC Employee’s tax £65.80

 BACS no. 19 Glendale Ground maintenance £943.93 BACS no. 20 Arrow Publications Items in newsletter £66.00

 BACS no. 21 HMRC Employee’s tax/.NI. £223.24

 BACS no. 22 Clerk’s payments Quarterly salary/expenses £2,542.66

 BACS no. 23 HMRC Employee’s tax £54.40

 BACS no. 24 Handyman’s wages Duties in Parish £217.91

 BACS no. 25 Business Stream Allotments water rates £155.96

 BACS no. 26 Mat & Mouse IT support £85.00

 BACS no. 27 Walkers Nurseries Plants, compost for13 tubs £953.80 BACS no. 28 Glendale Grounds maintenance £492.81

 BACS no. 29 N Power, Christmas lights Village Green £75.40

 BACS no. 30 Handyman’s wages Duties in Parish £255.46

 BACS no. 31 HMRC employee’s tax £63.80

 Banking Transaction – Neighbourhood Plan Grant

 BACS no N35 L.A.B. Support to Neigh. Group £700.00

19. **To Confirm Date and Time of Next Meeting**

 To be decided at a later date.

Chairperson …………………………………………..

 Date …………………………………………………..