

AUCKLEY PARISH COUNCIL

Mobile: 07857 568268

Email: clerk@auckleyparishcouncil.gov.uk

Website: www.auckleyparishcouncil.gov.uk

**THE STAFFING COMMITTEE MEETING OF AUCKLEY PARISH COUNCIL WILL BE HELD ON
WEDNESDAY 11TH OF SEPTEMBER 2024, AT AUCKLEY JUNIOR AND INFANT'S SCHOOL,
COMMENCING AT 5.45PM.**

AGENDA

1. NON-ATTENDANCE OF COUNCILLORS
 - a) To receive and note apologies from councillors (on the Committee) who are unable to attend the meeting
 - b) To consider reasons for absence provided by councillors (on the Committee) who cannot attend and resolve the council's committee's acceptance of these if felt relevant.
2. TO RECEIVE DECLARATIONS OF OTHER INTERESTS AND ANY AMENDMENTS
3. TO DETERMINE EXCLUSION OF THE PUBLIC AND PRESS
4. TO APPROVE MINUTES OF THE STAFFING COMMITTEE HELD 10TH JULY 2024
5. TO RECEIVE RESIGNATION OF TEMPORARY HANDYMAN
 - a) To Consider any necessary payments in lieu of unused leave
6. TO DISCUSS MILEAGE CLAIMS/ TRAVEL EXPENSES
7. TO CONSIDER ARRANGEMENTS FOR THE SHORTLISTING & INTERVIEWING OF THE SITE SUPERVISOR FOLLOWING ADVERTISING
8. TO DISCUSS TOOLS & EQUIPMENT FOR THE SITE SUPERVISOR
9. TO DETERMINE ARRANGEMENTS FOR THE APPRAISAL OF THE CLERK
10. TO REVIEW THE STAFFING COMMITTEE TERMS OF REFERENCE (ENCLOSED)
11. TO CONFIRM DATE AND TIME OF NEXT STAFFING COMMITTEE MEETING-

Emma Lear (Clerk)

5th of September 2024

