

## **MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL**

**HELD ON WEDNESDAY 11<sup>TH</sup> SEPTEMBER 2024, COMMENCING AT 6.30PM**

### **AT AUCKLEY PARISH CENTRE**

Councillors Present: S. Featherstone (Chair), I. Swainston (Vice Chair), M. Caygill, R. Dobson, G. Warrender, J. Staniforth, L. Sydney, J. Worthington.

E. Lear (Clerk)

One member of the public

#### **Public Participation**

An applicant for the vacancy of Parish Councillor was in attendance. He outlined his experience and skills which would make him suitable for the role of councillor.

1. **Non-Attendance by Councillors**

- a) No apologies received.
- b) Reasons not required.

4. **Determination of the Exclusion of the Public and Press (necessary to move up agenda)**

Required for item 2.

2. **Approval of the Co-option of a New Parish Councillor**

Applications had been received from three candidates with one withdrawing their application. Both remaining applicants spoke during the time for public participation (at different meetings). Discussions regarding the two candidates took place. Cllr Worthington proposed a secret ballot- **AGREED**

Cllr Staniforth disagreed with the secret ballot. The Chair would use his vote as a casting vote if required.

Diane Wraight was co-opted as the new parish councillor.

Clerk to thank notify and thank applicants- **AGREED**

3. **Declarations of Other Interests and Any Amendments**

Cllr Caygill- item 8.

5. **Approval of Minutes of the Parish Council Meeting Held 10<sup>th</sup> July 2024**

The minutes were approved and signed as a true record.

6. **Reports from District Councillors and/or DMBC Officers**

None received but Cllr Swainston had attended the Ward Councillor Joint meeting on Saturday 7<sup>th</sup> of September alongside other Finningley Ward parish councillors. In this new meeting protocols were set up and a desired timetable of quarterly meetings at Kilham Hall on a Saturday discussed.

Topics included:

CCTV cameras: no others cameras had been paid for by parish councils. There was confusion if these cameras were monitored or stand alone. Further CCTV cameras would shortly be funded for Blaxton roundabout and in Cantley.

Cantley with Branton's electricity charges- Kilham Hall had received a massive increase in their standing charge.

Airport- still in the process of sorting the contract for the new operator.

Congestion – caused by lorries passing though the villages from the quarries

National Planning Policy Framework- a decision is still to be made if certain planning decisions may be taken away from local decision making.

Quarry Liaison Group- there is a desire for this to be resurrected.

## 7. Matters Arising from the July Minutes

### 6. Previous Minutes

- The dead tree outside the Ellers Lane parade of shops has been removed by the owner of the parade of shops. A member of the public has commented that the land does not belong to them. Doncaster Council have confirmed that the land does not belong to CDC.  
Clerk to contact CDC to confirm who owns the land- **AGREED**
- The hedge outside 24 Common Lane has been cut back
- The overgrown path which approaches the wood near Hayfield Lane School was cut back.

### 7. Contact Made by Members of the Public

- Fence panels removed from Spey Drive Play area but HIAB required for other items.  
Clerk to remind CDC about the requirement for the HIAB- **AGREED**
- No response from CDC PROW regarding footpath from River Way to Riverside Park (overgrown conifers and roots in path)- Clerk to chase CDC for response- **AGREED**

### 21. Highway Matters

- Vegetation at the side of the roads- reported to CDC, awaiting update
- Logs in front of 29 Sandhill Rise- CDC have advised they cut the grass in this area and it was cut in July and August with no comments from operatives. Clerk to ask CDC if they are permitting logs/stones to be located in area- **AGREED**
- 31 Sandhill Rise- residents have permission for extension at the back but not for the front wall.  
Request for enquiring about a breach submitted.
- Avant Homes would not create a temporary road block on the Torneley Quarter as they were/are working in that area.

## 8. Consideration of Contact made by Members of the Public

- a) Ongoing complaint regarding safety of Hayfield Lane at school drop off/pick up times- Discussion has taken place in the Ward Councillors Joint meeting about the proposal to plant with shrubs. Plastic bollards are being used outside McAuley School in Cantley- Clerk to contact CDC to ask if they could be used in the area (i.e. nothing preventing on health and safety grounds) independent of if any funding is available for their installation- **AGREED**  
Clerk to request that Ward members make funding available to provide a solution for the area- **AGREED**  
Clerk to contact CDC regarding the planned drop off/pick up loop which was part of the original planning stipulations to confirm if it was removed and if so, why- **AGREED**  
Clerk to reply to member of public stating that the parish council share the concerns raised and are looking into the matter.
- b) Access around the bridge along the River Torne- via Cantley with Branton Parish Council- area often flooded and therefore unpassable. Resident would like the parish council to raise with the Environment Agency. Discussions took place that the area was floodplain as lower than the surrounding area and therefore it was designed in that way and never fully drained.  
Clerk to respond that the council acknowledges the problem as an ongoing issue but cannot act.
- c) Accident on footpath at junction of Gatehouse Lane/ Mosham Road- the area has been cleared by members of the public. Clerk to contact CDC to request if a safety inspection has now taken place- **AGREED**
- d) Parking on pavements on Ellers Lane- there has been no planning application but a business seems to be operating along the road resulting in cars parking on the pavements- Clerk to refer breach to CDC Planning- **AGREED**  
Parking on the pavements is also occurring near the school and doctors.  
Clerk to advise residents to report to the police if obstructing the pavement.  
Clerk to send photos to the police to raise issue.

9. **Delegated Decisions taken by Clerk**

- Joinery works for the pavilion- £925 plus extras
- Item in Arrow regarding Councillor Vacancy
- Painting of the pavilion- £714
- 2 new grills for the MUGA-
- Hayfield Park boundary fencing- £825 plus VAT
- Hayfield Park weed/feed order- £382 plus VAT
- Permission for solicitor to enter mediation on behalf of the council
- Table top replacement for Hayfield Park
- Item in Arrow for Site Supervisor vacancy
- Defibrillator battery replacement- £246

10. **Consideration of First Quarter Audit & Budget Monitoring Reports**

20p extra paid for invoice to Glendale Countryside- awaiting response for action.

A large proportion of the budget has been spent under Repairs/Maintenance/Renewals for both sites due to a missed invoice for Riverside Park in the last financial year and a large spend on the seeding of the grass at Hayfield Park.

Both reports- **NOTED**

11. **Consideration of the Path Adjacent to Ravenswood Drive to Riverside Park**

CDC PROW advised not owned by CDC and Land Registry doesn't name the owner.

Clerk to contact CDC to ask, on behalf of residents, if they will clear the path. The Parish Council themselves are not asking for the help- **AGREED**

12. **Update on Meeting with CDC Drainage**

Following ambiguous conversations with Drainage and the Environment Agency, the overall request is for the Parish Council to install a new trap/cage over the opening to the pipe from the ditch and to investigate the pipe using a camera prior to this. This pipe empties into the river. No other requests were made.

Clerk to obtain quote following gaining advice from CDC Drainage regarding specification.

13. **Consideration of Quotes for the Removal of a Tree in the Ditch on Riverside Park**

Not a health and safety issue but may allow easier access to the pipe for item 12. It probably does not affect flow of water into the pipe.

Quotes received:

£180 inc VAT- chipped back on to site

£365 plus VAT- arisings removed from site

£320- arisings removed from site.

All will take down to ground level and treat stump (this will not affect watercourse).

Following discussion the item was **DEFERRED** until advice is provided for item 12.

14. **Consideration of the Tree Survey Reports for the Copse & Riverside Park**

Clerk to obtain quotes for the red items which will be undertaken, as well as the yellow items which will be considered following the quotes- **AGREED**

Clerk to obtain quotes at the same time for the removal of some dead trees in the copse behind River Way- **AGREED**

15. **Update on Small Claims Action**

Mediation was unsuccessful and the case will proceed to court.

16. **Receipt of Requests to Carry Out Works By Auckley Show Committee**

This year's show went very well except for the water pressure in the pavilion.

The Show Committee are seeking permission to install:

1. A second outside tap
2. To smooth out the undulations in the cut through that was created for the new traffic management system

And requesting that:

1. The council's electrical inspection is carried out in the week in the run up to the show

2. That the fire extinguisher tests are moved to this week also
3. That a shared external storage space is created within the pavilion fence line.

Members discussed the proposals:

1. Clerk to specify that the tap should be high up on the building and isolated on the inside. It would also need to be located where no new tiling had taken place on the inside of the building- **AGREED**
2. For works to the cut through, clerk to request that the contractor provide proof of insurance and a risk assessment, with works to take place using a banksman and in the early morning when there would be less disruption to site users- **AGREED**  
and
1. To make a request to the electrician for the inspection to take place in the week running up to the show - **AGREED**
2. Clerk to contact Fire Extinguisher company regarding possibility of move
3. Concern was expressed that further external storage may not be approved by CDC Planning and the new site supervisor may not require external storage- to reassess when site supervisor in post.

Discussion regarding the storage of the goal post cross bars in the compound was **DEFERRED**.

#### 17. **Update on CCTV Cameras Outside the Parish**

Bawtry Town Council advised that the cameras were owned/ managed by CDC whilst Finningley Parish Council advised the cameras were funded by CDC. Ward Cllr S. Cox advised they knew of one conviction using the Finningley camera but weren't receiving much feedback either to determine effectiveness.

Clerk to contact CDC CCTV team to ask:

1. Are cameras that have recently been installed the same as our cameras
2. Can footage be directed
3. Can footage be directly looked at or does it have to be accessed on site? - **AGREED**

#### 18. **Consideration of the Housing Pre-Application on Hurst Lane**

Members mentioned that the planned area was a settlement break in the Neighbourhood Plan and therefore the hope was that a Pre-Planning submission would advise against the scheme.

#### 19. **Consideration of the Response to the Local Nature Reserve Strategy**- no response from Parish Council.

#### 20. **Discussion of Highway Matters**

- A van has been parked on the pavement outside the Parish Centre for nearly 3 weeks and doesn't appear to have moved- Clerk to report to CDC as an abandoned vehicle
- The footpath outside Church Close has still not been repaired- Clerk to chase St Leger Homes
- Dog faeces close to lamp post on Main Street/Church Close- Clerk to report suspected owner to CDC
- The crowning of trees on Church Close has still not been completed- Clerk to request update from CDC
- CDC bin operatives are leaving the emptied bins blocking the footpaths causing mobility scooter users and the elderly to enter the road to get around- Clerk to raise issue with CDC.

#### 21. **Discussion of Recreational Matters**

##### a) Hayfield Park:

##### 1. Update on Encampment-

The Chair thanked the Clerk for dealing with the situation. Clerk to thank police and CDC for their involvement which resulted in very little cost to the council. The encampment left by 3.30pm on Thursday 5<sup>th</sup> of September after entering the site at 10.30am on Tuesday 3<sup>rd</sup> of September. Email to the police saying we (the Parish Council) are the landowner and requesting help was probably important.

Site has been cleared of rubbish today. May have exposed some missed piles of faeces near the hedge- needs rain.

Gate needs inspecting again to assess if needs a new latch- Clerk to meet Cllr Warrender on site with key that opens the lock currently in use.

Need to advise contractors that they can enter the site again.

Clerk to look into a drop bollard for use next to the gate.

2. Discussion of Anti-social Behaviour-Balancing stumps/logs removed three times prior to encampment arrival. Handyman left piled up near fence but then moved by encampment occupants.  
Clerk to obtain quote for removal of all of the stumps and the filling of the holes as pose a health and safety risk - **AGREED**  
A member of the public had offered to lock the car park gate on an evening so cars can't enter but members discussed the practicalities surrounding the use of one person and declined the offer- Clerk to thank member of the public.
3. To update on s106 application- Clerk needs to go through the quotes and obtain quotes for boards for MUGA. CDC Officer advised to make the paths link together even if of a lower grade path. They are also advising against a climbing frame as another one is located very close by. Clerk to add to next agenda and confirm ringfencing of funds with CDC. It was acknowledged that there was a need to use all of the money.  
A working group for the project was required.
4. Clerk to chase Peel regarding the boundary chain link fence as it still requires tensioning and is now dangerous- **AGREED**

b) Riverside Park

1. Cllr Worthington proposed that a letter of thanks was sent to the Auckley Show Committee- **AGREED**

22. **Police Report and Crime Figures**- 25 in July.

23. **Consider Update from Staffing Committee**

The temporary handyman has resigned and has now left.

The Site Supervisor role has now been advertised with one application form received and one other requested.

The Committee will shortlist if more than three applications are received.

The interviews will take place on the 7<sup>th</sup> of October.

The Committee are clarifying the terms and conditions for the role.

There keeps being a requirement to defer other items on the agenda.

24. **Consideration of Purchasing Tools/ Equipment for the Site Supervisor Role**- **DEFERRED** Clerk to complete inventory of the items contained in the pavilion.

25. **Discussion of Matters Associated with Parish Council Website/ Facebook**-

It was noted that due to the set up of the Facebook page, it was not possible to stop people commenting on posts.

26. **Consideration of Items for Referral to Ward Councillors**- **None**

27. **Reports of Meetings Attended by Members of the Council:**

PCJCC- attended by Cllr Staniforth- report distributed

YLCA Greenbelt Planning Webinar- attended by Cllr Caygill- report distributed.

28. **Consideration of Planning Applications**-

- a) 24/01552/FUL-Erection of single storey extension to front-42 Sycamore Drive, Auckley- no comments or objections.

29. **Report Decisions made by DMBC's Planning Committee**-

- a) 24/01165/FUL- Erection of workshop extension- 122 Main Street, Auckley- **REFUSED**
- b) 23/02598/FUL-Erection and operation of an observation wheel at the Yorkshire Hive (retrospective) (without compliance to condition 1 of planning application 22/01960/FUL granted on 25/01/2023 - Temporary consent)- Yorkshire Wildlife Park, Brockholes Lane, Branton- **GRANTED**

Clerk to contact CDC Planning regarding the Yorkshire Wildlife Park summer evening events to clarify licence.

30. **Receipt of Banking Reconciliations for July & August**- **NOTED**

31. **Banking Transactions**

24/25 38	Handyman	Salary plus holiday pay on leaving	£304.04
DDCR 24/25 4	British Gas	Pavilion Electricity	£17.43

DDCL 24/25 5	British Gas	Oak Tree Avenue Electricity	£16.02
24/25 39	Handyman (temp)	Salary plus car mileage	£250.60
24/25 40	Clerk	Salary	£912.05
24/25 41	Container King Ltd	Disabled toilet for Auckley Show	£252.00
24/25 42	Arrow Publications	Half Page Newsletter	£78.00
DDO 24/25 5	O2	Mobile Phone	£14.35
DDP 24/25 5	Nest	Clerk's Pension	£42.21
24/25 43	Auckley School	Donation for 50 <sup>th</sup> Anniversary	£200.00
24/25 44	Charity	Income paid to wrong account	£120.00
24/25 45	CDC	Jet wash play equipment - Riverside	£102.00
24/25 46	Reimbursement	Tool for pavilion	£7.30
24/25 47	YLCA	Green Belt Planning Webinar	£26.30
24/25 48	Glendale Countryside	Grass cut x2, Strim x 1	£604.64
24/25 49	Bagnalls Painting	External Painting Pavilion	£714.00
24/25 50	Selwyn Trees	Tree Survey Riverside Park & Copse	£840.00
DDCR 24/25 5	British Gas	Pavilion Electricity	£18.75
DDCL 24/25 6	British Gas	Oak Tree Avenue Electricity	£15.99
24/25 51	Handyman (temp)	Salary plus car mileage	£319.37
24/25 52	Arrow Publications	Single Page Newsletter	£126.00
DDO 24/25 6	O2	Mobile Phone	£14.35
24/25 53	Clerk	Salary	£912.05
24/25 54	Defib Store Ltd	Defibrillator replacement battery	£246.00
24/25 55	J W Bichan Farmers & Contractors	Mowing/cleaning of ditch (Riverside Park)	£240.00
24/25 56	Glendale Countryside	Grass cut x3, Strim x 2	£1074.96
24/25 57	Reimbursement	Pavilion door bolts	£34.20
24/25 58	Reimbursement	Duck/hazard tape	£10.18
24/25 59	Reimbursement	Cleaning Materials	£7.48
24/25 60	RJ Electrical Ltd	EICR test to Pavilion	£120.00

Hayfield Park

DD HP24/25 4	E on	MUGA Electricity	£33.47
HP 24/25 9	Glendale Countryside	Grass cut x2, Strim x 2	£502.49
HP 24/25 10	North Notts Lands.	Box cut- play area	£74.40
HP 24/25 11	North Notts Lands.	Box cut- play area	£74.40
HP 24/25 12	Glendale Countryside	Grass cut x2, Strim x 1	£304.49
HP 24/25 13	Reimbursement	Table top supplies	£63.90
HP 24/25 14	Reimbursement	Nut for gate	£8.73

32. **Receipt of Correspondence:**

YLCA -Weekly News, Law & Governance Bulletin

NALC – Chief Executives Bulletin

33. **Confirmation of Date and Time of Next Meeting**

The next meeting will take place on Wednesday 9<sup>th</sup> of October at Auckley Parish Centre, commencing at 6.30pm.

Chair.....

Date: .....