

MINUTES OF THE MEETING OF AUCKLEY PARISH COUNCIL

HELD ON WEDNESDAY 9TH OCTOBER 2024, COMMENCING AT 6.30PM

AT AUCKLEY PARISH CENTRE

Councillors Present: I. Swainston (Vice Chair), R. Dobson, G. Warrender, J. Staniforth, L. Sydney, J. Worthington, D. Wraight

E. Lear (Clerk)

Four members of the public

Public Participation

A representative of the 4th Finningley (Doncaster) scouts attended to request financial support for the scout bonfire/fireworks which will take place on Friday 8th of November. The event will be open to all and has been moved to the weekend so that there is less impact on local residents. He spoke about wanting to work in partnership with the Parish Council on an event for VE day.

Another member of the public asked what the council's understanding was for the events license at the Yorkshire Wildlife Park as events took place on two days over a weekend with the music being heard throughout the village. The Clerk was awaiting a response from CDC Licensing. Clerk to request information on the next YWP Consultative Committee as the last one was cancelled.

The same member of the public expressed a concern over the Taylor Wimpey consultation for the land off Hurst Lane. Concern was expressed that the information provided regarding the consultation included the wrong date with lots of households not receiving written notification. The times of the event also seemed limited.

She expressed concern about the traffic implications of the project and was concerned that the layout of the plans would allow a rat run through the planned estate. Would the traffic survey look at the implications in co-ordination of the YWP?

Concern was expressed that badger setts on the site may already been destroyed by people working on the site.

Two representatives of Taylor Wimpey were in attendance as they had recently held a consultation event at the Auckley Parish Centre. They were at the pre-planning stage of proposing housing on land off Hurst Lane. They stated that the land was still privately owned but they were looking into developing the site due to the new government talking about the need to develop brown field sites for housing- they were responding to this request.

They are in discussions with Doncaster Council about the principle of developing the land rather than the detail- they are awaiting comments on the pre-application but would be subsequently applying for outline planning permission for the site.

They responded to comments from the previous member of the public stating that a distribution company had been used to send letters regarding the consultation and that these had been targeted at the Auckley village- they apologised if these had not been received. The consultation ended earlier than a usual consultation due to the venue availability. Ninety people attended and they received useful feedback including comments about highways (surveys will look at flows from schools and the YWP), local amenities (they are contacting doctors and schools to understand capacity) and the type of housing (people asked about bungalows).

Taylor Wimpey have not yet done any works on the site but Severn Trent have been in separately (installing pipework to connect the Finningley treatment works with those at Branton).

From the discussions, councillors were able to ask questions and express concerns about the plans for the area. They stated that they felt residents were not supportive of the development but Taylor Wimpey felt they received a more balanced view.

1. **Non-Attendance by Councillors**

- a) Apologies were received from Cllr Caygill and Cllr Featherstone
- b) The reasons were accepted.

2. **Signing of Declaration of Acceptance of Office by New Parish Councillor**

Diane Wraight signed the form and became a parish councillor.

3. **Declarations of Other Interests and Any Amendments**

None.

4. **Determination of the Exclusion of the Public and Press**

Item 37.

5. **Approval of Minutes of the Parish Council Meeting Held 11th September 2024**

Changes required to the previous minutes:

Item 2- Cllr Staniforth disagreed with the secret ballot *due to advice received* (addition required)

Item 3- Cllr Caygill declared an interest in 8d) rather than the whole of 8.

The minutes were approved and signed as a true record.

6. **Reports from District Councillors and/or DMBC Officers**

None received but a community skip had been organised for Saturday 12th of October at Hayfield Park. Residents had enquired why the skip was in the Hayfield area again- Clerk to request that the skip is located in Riverside Park on the next occasion. The police and Community team will also be at the Skip Day to talk to residents. This has been mentioned on the council Facebook page.

7. **Matters Arising from the September Minutes**

7 Previous Minutes

- Dead tree outside the parade of shops on Ellers Lane – CDC will only confirm that the land isn't theirs. Clerk to contact the owner of the parade of shops to request that the tree stump is removed and the appearance of the area improved- **AGREED.**
- A tree inspection has been undertaken on the trees on the Spey Drive Play area.
- No update regarding HIAB attendance -chaser sent prior to meeting.
- River Way footpath- CDC PROW will attend on Friday 11th of October.
- Land outside 29 Sandhill Rise- The other 50% which does not belong to the resident is unregistered, so there are no records to show who it actually belongs to. It is not part of the adopted highway so would not require a licence from CDC Highways for the stones.
As CDC Street Scene have confirmed that they don't own the land, they will no longer continue to maintain it and therefore would have no need to contact the residents regarding the stones.

8 Contact Made by Members of the Public

c) Gatehouse Lane/Mosham Road junction –Street Scene confirmed the area has been swept and cleared. Highways Officer will inspect for defects that meet the intervention criteria and request that this area is looked at for widening of the footpath into the verge.

11 Path Adjacent to Ravenswood Drive- CDC will not clear as it is private land.

16 Requests by Auckley Show Committee

Works to the cut through have been completed.

The Show Committee are still to meet the plumber to discuss proposals regarding the tap.

There are no cost savings associated with the timing of the fire extinguisher tests but there is only a one month grace period, so effectively would need one in December and then another in August to move. The Council will consider this moving of date when they consider further information about the proposed tap.

17 Update on CCTV cameras outside the parish- no response from CDC

20 Highway Matters

- CDC Waste and Recycling have requested their waste collection contractor return all bins to the point of presentation once emptied.
- Crowning work has now been undertaken on Church Close.
- Dog fouling case for Church Close is still open.

29 Decisions of planning committee- awaiting response from CDC Licensing regarding YWP events licence.

8. **Consideration of Discussions with Hurst Lane Housing Proposal Representative**

The Parish Council expressed concern about the proposed development stating that it is contrary to the Neighbourhood and Local Plan. The proposed development exceeds the assessed Housing Needs Assessment. It is also developing land that has been identified in the Neighbourhood Plan as a settlement break between Auckley village and the Hayfield area.

The National Policy has not changed yet and if it does both the Local Plan and then the Neighbourhood Plan would need reviewing.

Concerns were raised about

1. the road junctions being at capacity
2. the current drainage system in the area being inadequate
3. the local river floods and attenuation ponds don't seem to alleviate the problem.

9. **Consideration of Contact made by Members of the Public**

- a) Parking on verges on Hayfield Lane (fishing lake end)- Resident believes it is the parents of the college students who are parking on the verges which are impacting on the function of the junction- Clerk to write to Highways regarding parking on the verges- **AGREED**. Clerk to contact college requesting that a request is made not to park there- **AGREED**.
- b) Suggestion of benches along north side of River Torne- Clerk to respond to resident that the area is prone to winter flooding and installing seats in areas that do not usually flood would be difficult due to the distance from the road.
- c) Request to reduce tree at the back of Ainsley Close- Clerk to contact resident stating that the tree was not highlighted in the recent tree survey but trees on the site would continue to be monitored through future tree surveys.

10. **Receipt of the External Audit Report**

The External auditor has said that in their opinion the 'AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met'.

The report was received and **NOTED**

11. **Consideration of the Second Quarter Audit & Budget Monitoring Reports**

The bank reconciliation was received and **NOTED** but the receipt of the budget monitoring report was deferred.

12. **Receipt of Update on the Rejuvenation of Ellers Lane Parade of Shops**

Clerk had met CDC Highways Officer who took measurements of the area which would result in the regrading of CDC land to form a level slope (to create a v shape) to the drainage channel. He advised he was not a budget holder and would need to approach others in Highways to request works. The pavement in area did show signs of requirement for works. The concrete lamppost in the area would be removed as part of the replacement programme.

13. **Consideration of the Upfront Payment for Materials for the Telephone Box on Ellers Lane**

Council stated that they could pay directly for the materials or they could reimburse the contractor quickly after he purchases materials but could not pay an invoice before materials are purchased- **AGREED**

14. **Consideration of Quotation for Riverside Park Pipe Cage and CCTV Camera Investigation**

No quote received- **DEFERRED**

15. **Consideration of Quotes for the Red & Yellow Items From the Tree Survey Reports for the Copse & Riverside Park**

No quotes received- **DEFERRED**

16. **Consideration of the Quotation for Works to the Christmas Tree Hole on Larch Avenue**
 Annually, the Christmas tree in this area leans over once installed. The Christmas tree supplier has advised that the support hole size needs reducing.
 No quotes received- **DEFERRED**
17. **Consideration of the Hayfield Lane Chain Link Fence**
 Clerk to request that the fence isn't removed and that the four sections identified are repaired- **AGREED**
 The fence is part of the tree line and acts as a barrier between the footpath and the trees.
18. **Update on the Hayfield Lane Verges**
 CDC Highways have said that there isn't a health and safety reason why plastic bollards can't be placed on the verge but double yellow lines are in situ to stop drivers from parking on the verges. Highways thought the required distance of 450mm from the roadside would still allow parking on the verges.
 Clerk to reply to Highways requesting bollards are placed as required- **AGREED**
 Clerk to contact residents to suggest they attend the Skip Day and talk to police/ Neighbourhood team and inform them that the council are still pursuing the issue- **AGREED**
19. **Consideration of the Quote for a Drop Bollard for Hayfield Park**
 Quote for £148.66 including VAT from Barriers Direct- **APPROVED**
 Barriers Direct also provided a quote for installation. Clerk to obtain further quotes for installation by supplying technical information to contractors. A deferred decision was given to the Clerk to place the order for installation up to a value £374.40- **AGREED**
20. **Receipt and Consideration of the Annual Playground Inspections**
 Received for Riverside Park and Hayfield Park- Clerk to request CDC look into all items raised by the reports- **AGREED**
 Clerk to ask advice of CDC regarding the annual inspection of the swing mechanism on Hayfield Park- **AGREED**
21. **Consideration of Actions for Remembrance Day**
- a) Installation of lamp post poppies- Cllr Wraight and the new Site Supervisor will install before the 1st of November- **AGREED**. Clerk to purchase cable ties- **AGREED**
 - b) Donation for wreath to the Royal British Legion- the wreath is ordered and a donation of £150 will be made- **AGREED**
 - c) Attendance at Remembrance Day Service- Cllr Sydney will represent the Parish Council at the Remembrance Service on Sunday 10th of November at Blaxton War Memorial.
22. **Consideration of the Date of the Christmas Carol Service**
 Armthorpe Elmfield Band have pencilled in Tuesday 17th of December, which the Council **AGREED**
 Clerk to contact the Eagle & Child Pub to confirm the date and time of 7pm- **AGREED**
 The Christmas lights on the Green will be installed on Wednesday 23rd of October – **NOTED**
 The Clerk was given a delegated decision to order the Christmas trees- **AGREED**
 Clerk to request that the lights on the Larch Avenue tree are loosened off compared to previous years following comment from resident and members- **AGREED**
23. **Consideration of the Priorities List**
 An Action Plan needs to be produced before the budget. Submissions need to be provided to form a list in November for discussion in December.
24. **Consideration of Request by Auckley Show Committee Regarding Car Park**
 Following research into legal constraints, council decided to decline the request to charge for car parking- **AGREED**. Clerk to contact Show Committee.
 It was felt that it may not resolve the issue of people travelling from far away and a request should be made to the Show Committee to generate other ideas to deter people from travelling from a distance- **AGREED**
25. **Consideration of a Donation from the 4th Doncaster Scouts for Bonfire Night Arrangements**
 A Grants policy should be considered in the future.

Following discussions about wanting to generate good relations with the scouts due to the venue and the fact that there was a funding gap as they money they normally apply for is not available to them this year, Cllr Staniforth proposed a donation of £100- **AGREED**

26. **Consideration of Request from Blaxton Parish Council For Assistance with Cycle Lane**

Clerk outlined contact from Blaxton Parish Council and their request to Auckley Parish Council to support the initiative to install a cycle path along Mosham Lane from the junction with Gatehouse Lane to Hurst Lane as the path is used by children attending Hayfield School and to help improve the safety of pedestrians using the path.

Clerk to write to CDC in support of BPC's approach- **AGREED**

27. **Discussion of Highway Matters**

- The footpath outside Church Close has still not been repaired- Clerk reported that St Leger Homes Asset Team would look into the repairs.
- Parking on pavements was obstructing mobility scooters travelling along the pavement, forcing them on to the road- residents to be reminded to contact police at the time of the obstruction.

28. **Discussion of Recreational Matters**

a) Hayfield Park:

1. Discussion about the play area- following discussion with CDC, the clerk needs to obtain a quote for tarmac to be placed on the existing path so that the same path surface is used throughout the site.
2. Update on s106 application- Clerk advised to progress the project by CDC. If the path took the project over the funding amount, the council agreed in principle to fund the additional amount.
3. Stepping log removal order- £280- **NOTED**
4. The Spar who currently hold the sports equipment which is loaned out would like it removing from their premises. Council to move equipment to the MUGA for use- **AGREED**

29. **Police Report and Crime Figures**- 28 in August. Clerk to contact police/PCSO expressing concern in rise in numbers and report the comments regarding potential drug dealing in Hayfield Park car park (the resident had been advised to report directly to the police at the time)- **AGREED**

30. **Consideration of Items for Submission to the Arrow and Newsletter**

1. Reminder to residents to report anything they witness to the police using 101 or Crimestoppers
2. Reminder to residents to report pavement obstructions to the police
3. Thank you to the Auckley Show Committee for the Auckley Show
4. Thank you to residents for their community involvement including:
Litter picking, tending to the green areas and the cutting back of vegetation for the benefit of other residents
5. Remembrance Day- at Blaxton War memorial
6. Christmas Carol service/ christmas lights and trees placed around the parish.

31. **Discussion of Matters Associated with Parish Council Website/ Facebook-**

a) Website compliance to WCAG 2.2 AAA now completed- **NOTED**

32. **Consideration of Items for Referral to Ward Councillors-**

- Expression of concern regarding rising crime figures.
- Request to make funds available from the Ward budget for use in Auckley.

33. **Reports of Meetings Attended by Members of the Council:**

YLCA website webinar- attended by Cllr Staniforth

Scribe meeting- attended by Cllr Worthington- all day event covering various topics including holding better council meetings.

34. **Consideration of Attendance at the Aubergine Council Website Accessibility Webinar**

£10 for Cllr Worthington to attend- **AGREED**

35. **Consideration of Planning Applications-** None received

36. **Report Decisions made by DMBC's Planning Committee-** NONE

37. **Receipt of Recommendation from Staffing Committee and Approval of Appointment of Site Supervisor**

Two candidates interviewed. Recommend to offer on a temporary six month basis- **AGREED**
Will be employed for 10 hours/week starting on the lowest scale point (4).

38. **Consideration of Purchasing Tools/ Equipment for the Site Supervisor role**

Personal protective equipment and small tools to be purchased to carry out the jobs the site supervisor will be required to do at the start of the contract- **AGREED**
These will be stored in the pavilion.

39. **Banking Transactions**

DDP 24/25 6	Nest	Clerk's Pension	£42.21
24/25 61	Temp. Handyman	Salary plus mileage & holiday pay on leaving	£112.17
24/25 62	PKF Littlejohn LLP	External Audit	£378.00
DDCR 24/25 6	British Gas	Pavilion Electricity	£59.20
24/25 63	Clerk	Salary plus travel expenses	£922.05
24/25 64	Exact Marketing	Website Accessibility compliance	£432.00
DDCL 24/25 7	British Gas	Oak Tree Avenue Electricity	£16.02
DDO 24/25 7	O2	Mobile Phone	£14.35
DDICO 24/25	ICO	Renewal	£35.00
DDP 24/25 7	Nest	Clerk's Pension	£42.21
24/25 65	Business Stream	Pavilion Water	£37.11
24/25 66	Business Stream	Allotments Water	£26.20
24/25 67	HMRC	Tax & National Insurance	£758.04
24/25 68	Glendale Countryside	Grass cut x2	£268.64
24/25 69	RoSPA Play Safety	Annual Playground Inspection	£122.40

Hayfield Park

HP 24/25 15	Termstall Ltd	Fencing replacements	£990.00
HP 24/25 16	Glendale Countryside	Grass cut x1	£53.24
HP 24/25 17	RoSPA Play Safety	Annual Playground Inspection	£187.20
HP 24/25 18	Reimbursement	Part for gate	£4.79

40. **Receipt of Correspondence:**

Blaxton Parish Council- Request for assistance with cycle lane
YLCA – Weekly News
NALC – Chief Executives Bulletin
Council's solicitor- the small claim court date has been set at the 15th of January 2025.

41. **Confirmation of Date and Time of Next Meeting**

The next meeting will take place on Wednesday 13th of November at Auckley Parish Centre, commencing at 6.30pm.

Chair.....

Date: