

AUCKLEY PARISH COUNCIL

Mobile: 07857 568268

Email: clerk@auckleyparishcouncil.gov.uk

Website: www.auckleyparishcouncil.gov.uk

**THE STAFFING COMMITTEE MEETING OF AUCKLEY PARISH COUNCIL WILL BE HELD ON
WEDNESDAY 8TH JANUARY, 2025 AT AUCKLEY PARISH CENTRE, COMMENCING AT 5.45PM.**

AGENDA

1. NON-ATTENDANCE OF COUNCILLORS
 - a) To receive and note apologies from councillors (on the Committee) who are unable to attend the meeting
 - b) To consider reasons for absence provided by councillors (on the Committee) who cannot attend and resolve the council's committee's acceptance of these if felt relevant.
2. TO RECEIVE DECLARATIONS OF OTHER INTERESTS AND ANY AMENDMENTS
3. TO DETERMINE EXCLUSION OF THE PUBLIC AND PRESS
4. TO APPROVE MINUTES OF THE STAFFING COMMITTEE HELD 13TH NOVEMBER 2024
5. TO UNDERTAKE THE APPRAISAL OF THE CLERK
6. TO UPDATE ON CLERK'S ANNUAL LEAVE FOR 2024
7. TO REVIEW THE SITE SUPERVISOR'S INDUCTION/WORKING ARRANGEMENT
8. TO REVIEW THE STAFFING COMMITTEE TERMS OF REFERENCE (ENCLOSED)
9. TO RECEIVE UPDATE ON ITEMS RAISED BY THE CLERK
 - a) Storage of files in the pavilion
 - b) Drill for Site Supervisor
10. TO CONFIRM DATE AND TIME OF NEXT STAFFING COMMITTEE MEETING-

Emma Lear (Clerk)

2nd of January 2025

