

**AUCKLEY PARISH COUNCIL**

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**THE STAFFING COMMITTEE MEETING OF AUCKLEY PARISH COUNCIL WILL BE HELD ON**

**WEDNESDAY 12<sup>TH</sup> FEBRUARY, 2025 AT AUCKLEY PARISH CENTRE,**

**COMMENCING AT 6.00PM.**

**AGENDA**

1. NON-ATTENDANCE OF COUNCILLORS
  - a) To receive and note apologies from councillors (on the Committee) who are unable to attend the meeting
  - b) To consider reasons for absence provided by councillors (on the Committee) who cannot attend and resolve the council's committee's acceptance of these if felt relevant.
2. TO RECEIVE DECLARATIONS OF OTHER INTERESTS AND ANY AMENDMENTS
3. TO DETERMINE EXCLUSION OF THE PUBLIC AND PRESS
4. TO APPROVE MINUTES OF THE STAFFING COMMITTEE HELD 8<sup>TH</sup> JANUARY 2025
5. TO CONSIDER THE PERMANENT APPOINTMENT OF THE SITE SUPERVISOR
  - a) To consider any modifications required in the permanent contract
6. TO CONSIDER THE TRAINING PLANS FOR EMPLOYEES
  - a) Clerk
  - b) Site Supervisor
7. TO CONSIDER THE APPRAISAL POLICY
8. TO CONSIDER THE GRIEVANCE & DISCIPLINARY POLICY
9. TO CONFIRM DATE AND TIME OF NEXT STAFFING COMMITTEE MEETING-

Emma Lear (Clerk)

5<sup>th</sup> of January 2025

